

## ESC Student Code of Conduct 2023/24

**This code will help to ensure that your journey with us is a safe, supported, and successful one and we hope you will have PRIDE in being part of. As an enrolled student with ESC, you must read, sign, and abide by this Code of Conduct.**

We ask you to use our ESC values PRIDE to guide and inspire you and to support you to make a positive contribution to your college experience and our community.

Partnership	Respect	Inspire	Diversity	Empower
We will work in partnership with local employers and stakeholders to provide you with the experience, skills and knowledge for future success.	We will create a positive learning culture where you feel safe, supported and can take PRIDE in yourself and in your college community.	We will inspire you to be curious, excited and persistent to achieve your goals	We will ensure that our college community is proudly diverse, and everyone can thrive as themselves.	We will empower you to make positive choices, voice your opinions and believe in yourself.

### As a student we expect you to:

- Attend all your lessons and be on time
- Be ready to learn for all teaching and support sessions including have the equipment you need.
- Take part in your lessons and give college your best effort to make learning successful for you and others in your group
- Let your study programme tutor know if you are not able to attend college, using the specified absence reporting process
- Follow all health and safety instructions you are given
- Ensure your college ID and lanyard is always visible when at college, and show it to a member of staff if asked
- Value people equally respecting our democratic values of freedom of speech, appreciation of different beliefs, the rule of law and individual liberty and be kind, hard-working, respectful, and polite at all times
- Maintain positive behaviour and always treat others with respect. All physical and verbal abuse will not be tolerated.
- Dress respectfully and appropriately for the learning environment and the learning activity you are undertaking. Do not wear items which may cause offence to others.
- In the classroom we ask you to remove hats and if wearing a hoody, the hood is to remain down
- Take responsibility for your own learning and participate in progress reviews, target setting and student surveys
- Complete all your assignments in line with the brief given to you, and hand them in on time; aim high and set out to always meet and then beat your target grades
- Complete all parts of your programme of study including English and/or Maths, tutorial,

work experience and placements

- Act positively on feedback your teachers give you and the targets we set together to build your resilience
- Ensure that you wear the appropriate PPE (Personal Protective Equipment) in workshops, practical sessions and in communal areas when required.
- Always follow all college policies such as the Acceptable Use of IT Policy and online safety guidance; follow the college's guidance on being safe online
- Use devices only for learning purposes in class as directed by your teacher
- Keep yourself and other students safe by not bringing alcohol or illegal drugs into the college or attending college under the influence of alcohol and illegal drugs
- Keep yourself and other students safe by not bringing item(s) that might cause concern, harm to yourself or others, or offence to others into college
- Provide us with accurate and up to date contact details such as full name, address, contact telephone number(s) etc at enrolment, and ensure you keep these up to date by informing us of any changes
- Keep to the speed limit when driving on college sites and park in designated car parks only. This includes riding e-scooters and skateboards and similar modes of transport on campus
- Smoke only in designated outside areas (this includes e-cigarettes or vaping).

**What happens if you do not follow the college code of conduct? Agreement:**

- We will support all students to amend any unsuitable behaviour or misconduct. However, in some cases of gross misconduct or repeated poor behaviour this may lead to the Student Management Policy being used. This could result in a formal warning, suspension, or exclusion. In cases of illegal activity, we are obliged to report to the Police. If you are under the age of 19, your parents / guardians may be informed.

## Student to complete:

I have read and I agree to the rules set out in this ESC Code of Conduct

Student Name (Print Name):	
Student Signature:	
Student ID:	
Date:	